

COFFEE MAKER

Broadway Party & Tent Rental

763-208-1357

www.BroadwayPartyRental.com

OPERATING INSTRUCTIONS:

1. Fill Coffee Maker pot with cold water to desired amount.
2. Add coffee to basket. See equivalents below. No filter is required but we recommend using the largest grind coffee available (percolator grind). Sometimes when you add coffee to the urn's brew basket, some grounds may fall through basket & settle on bottom. To help prevent this, wet the brew basket before placing coffee grounds into it. This helps 1st grounds expand & stop up the brew basket to prevent grounds from falling through the basket.
3. Plug Coffee Maker directly into its own 12 amp electrical outlet. We do not recommend using Coffee Maker with an extension cord. If an extension cord is necessary only use a 10 or 12-gauge cord, no longer than 50 feet.
4. Do not operate other appliances (or more than one Coffee Maker) on same electrical circuit while Coffee Maker is being used.
5. When coffee has finished brewing, light will go on, & pot will keep coffee hot.
6. Unplug pot when empty, not in use, & to clean.

CLEANING INSTRUCTIONS: Rinse out Coffee Maker & basket before returning. Do not immerse Coffee Maker in water. ***Return clean to avoid a cleaning charge \$***

BREWING TIME: It takes approximately 30-45 minutes to brew coffee in the 55 cup Coffee Maker and approximately 60-90 minutes in the 110 cup Coffee Maker. Figure about 1 minute per cup.

COFFEE EQUIVALENTS: One pound of coffee is equal to approx 5 cups of ground coffee.

Number of Cups	Coffee Measure
30 to 35	2 cups
40 to 45	2 ½ cups
50 to 55	3 ¼ cups
60 to 65	3 ½ cups
80 to 85	5 ½ cups
85 to 100	6 ¼ cups

“We Rent Celebrations!”

IF WORKING INCORRECTLY

CONTACT BROADWAY PARTY & TENT RENTAL AS SOON AS POSSIBLE.